



# Benjamin Melebeck

## Resume

**Address :** 1040 - Brussels - Belgium  
**Email :** Benjamin.m@relyconsult.com  
**Born in :** December 1988

*Meticulous, organized, practical and creative spirit, I always pay attention to be the most competent and open minded as possible. I also developed a strong interest in languages, communication and management. I aspire to pursue a complete career and this, in a spirit of dynamism and experience increasing.*

## Work Experiences

### 2014 - Current

**Manager / SharePoint Consultant / Web Designer** for Rely Consulting SPRL

- January 2017 - Current: SharePoint Competence Center Leader (for Business&Decision)
- August 2016 - Current: SharePoint Expert for Emani (via Business&Decision)
- January 2016 - Current: SharePoint Senior Developer for Infrabel (via Business&Decision)
- February 2015 - Current: Multiple SharePoint services & Web site or logo creations

### 2011 - 2015

**SharePoint/CRM Consultant** for Business&Decision

- February 2015 – December 2015: SharePoint Senior Developer for Infrabel
- September 2014 – January 2015: Configuration Manager/SharePoint Consultant for BNP Paribas Fortis
- September 2014 - December 2014: Web Designer for CESI
- October 2012 – August 2014: SharePoint Senior Consultant for CESI
- April 2012 – August 2012: CRM Consultant / Project Manager for CESI
- September 2011 – August 2014: SharePoint Administrator/Competence Center Responsible for Business&Decision
- September 2011 – March 2012: SharePoint Consultant for CESI
- November 2011 – January 2012: CRM Consultant for Thalys
- April 2011 – September 2011: SharePoint Administrator/Developer (Internship) for Business&Decision Benelux

### 2010 - 2011

**Practice Training Teacher** ("Applied Physics Laboratory" and "Networking Laboratory")  
High School of Namur – IESN Implantation (part time)

### 2009 - 2010

**Development and Maintenance of the e-learning platform (Training period)** - chez Altissia International

### 2009

**Study & Development of Scientific Applications in Java (Training period)** – Catholic University of Louvain

## Educations

### 2009 - 2011

**International Master of Science**  
SUPINFO - Institute of Information Technology (Brussels Campus)

### 2006 - 2009

**Bachelor degree in Information and systems : finality Information Technology**  
High School of Namur – IESN Implantation

## Qualifications and interests

### Certifications

070-488 : Developing Microsoft SharePoint Server 2013 Core Solutions – Microsoft (2015)  
 070-480 : Programming in HTML5 with JavaScript and CSS3 – Microsoft (2014)  
 PRINCE2 - Foundation - APMG-International (2013)  
 MB2-866 - Microsoft CRM Dynamics 2011 Customization & Configuration – Microsoft (2013)  
 MB2-868 - Microsoft CRM Dynamics 2011 Applications – Microsoft (2013)  
 TOEIC - Test of English for International Communication (905) - ETS Global (2011)

### Languages

	Reading	Writing	Listening	Speaking
French	Mother tongue	Mother tongue	Mother tongue	Mother tongue
English	Fluent	Fluent	Fluent	Fluent
Dutch	Good	Intermediate	Intermediate	Good

### Other functions

Volunteer Teacher/Coach – for MyDigitalFuture (2014 – 2015)  
 Campus Manager for the Microsoft Laboratory - for SUPINFO Brussels campus (2010 - 2011)  
 Students representative - Master 1 (2009 - 2010) & Master 2 (2010 - 2011)  
 Administrator member of the IT student comity - at IESN/Henam (2008 - 2009)

## Missions details

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**Title :** SharePoint Senior Developer  
**Customer :** Infrabel  
**Period :** February 2014 - Current



### Description

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#### Projects

Working on multiple short or mid-term project of SharePoint applications. Amongst the more notable :

- Infrabel Intranet - Digital Workplace (SharePoint 2013/Angular)
- Automated Demand tracking system (SharePoint 2013)
- SharePoint Governance & templates project (SharePoint 2013)
- Art Web - Incidents & delays reporting app (SharePoint 2010)
- Kluwer - Cross platform document transfer (SharePoint 2010 & 2007)

#### Tasks

*For all projects :*

Responsible for the development and the deployment of the SharePoint solution following the standards of Microsoft and internal IT guidelines.

Responsible for the definition of the solution design.

Responsible for creating maintainable and easy upgradable packages. (feature upgrade, transfer scripts, branching, ...)

Responsible for the coaching of junior SharePoint profiles.

*For the Infrabel Intranet :*

Responsible for the whole front-end tier of the application including estimations, wire framing, coding logic in angular and web design.

*For Demand Tracking :*

Co-responsible of all the coding and technical/architectural choices.

Responsible for writing mass provisioning scripts.

*For SP Governance & templates :*

Responsible for designing SharePoint templates based on custom site definitions.

Responsible for writing automated web site provisioning and reporting interface.

*For Art Web :*

Refactoring complete SharePoint CAML solution to Search Service based listings.

Client side coding (JS) for assisted cross site-collection data transfers.

*For Kluwer :*

Responsible for building synchronisation timer jobs, packaged and configurable via property bags.

Cross platform calls via ISA servers and 2007 Web services.

#### Roles

Developer/Technical Analyst

Solution Architect

#### Technical Background

Microsoft SharePoint 2010/2013

C#, .Net, ASP.Net

HTML, CSS, JavaScript (jQuery)

**Title :** Owner – SharePoint developer/trainer – Web Designer  
**Company :** Rely Consulting  
**Period :** February 2014 - Current



### Description

**Context** Rely Consulting is a one man company launched in 2014, its main service is providing advice, configuration, consultancy and training around Microsoft SharePoint technologies. The company also provide Microsoft CRM Dynamics consultancy and Web design/Web mastering services.

**Important projects** Starting from 2016, big projects are realised as freelance and detailed a part after this paragraph. Smaller projects are listed here under.

**Projects**

- 2014 - 2015 - Misc public websites creation in Joomla (10 new websites)
- 2014-11 - **Maison Médicale Jean Jaurès** : SharePoint Consultancy
- 2015-05 - **GAMS** : Designing a Subscriber management platform in SharePoint Online
- 2015-10 - **Take Off ASBL** : Public Website creation
- 2015-11 - **Turimm** : Fully custom Hospital management software in SharePoint 2013
- 2016-03 - **Take Off ASBL** : Subscribers management platform in SharePoint Online
- 2016-10 - **Centre CFS** : Installing & Configuring MS CRM Dynamics Online
- 2016-11 - **Telindus Luxembourg** : Animating training SharePoint 2013 Site Owner
- 2017-04 - **European Commission** (via OnePoint): Animating Microsoft Official Course HTML5, CSS3 & JavaScript.

**Title :** Microsoft Solutions – SharePoint Competence Center Leader  
**Customer :** Business&Decision Belgium  
**Period :** January 2017 - Current (*part time*)



### Description

**Projects** The practice Microsoft Solutions regroup two main pole of competencies: Microsoft SharePoint and Microsoft Dynamics. These two domain each have a Domain manager for team leading and budgets and a competence center leader, sub-manager for the technical profiles of the team.

**Tasks**

- Responsible for the Microsoft SharePoint Competence Center
- Responsible for the recruitment of technical or functional profiles
- Responsible for governance around development and SharePoint technologies (Organisations, best practices, standards, ...)
- Responsible for coaching and training of technical profiles through in-house training session or via third party.
- Responsible for quality assessment of the delivered projects at client side.
- Taking part in pre-sales operations by helping with staffing, project estimations and analysis validation.

**Roles**

- Technical Lead
- Solution Architect
- SharePoint Expert
- Trainer
- Coach

**Technical Background**

- Microsoft SharePoint Online
- Microsoft SharePoint 2013
- Microsoft Team Foundation Server

**Title :** SharePoint Expert  
**Customer :** Emani ( + Elini, Nira, Bluere)  
**Period :** August 2016 - Current (*part time*)



### Description

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**Projects** Implementation of MS SharePoint Online and MS CRM Dynamics Online to modernise, integrate or replace the LOB and back-office applications. Migrate existing documents to MS SharePoint with AvePoint.

**Tasks** Responsible for the MS SharePoint solution architecture and validation of technical choices.  
 Co-responsible for the customer needs interpretation via workshops organisation.  
 Responsible for coaching junior SharePoint developers.

**Roles** Developer/Technical Analyst  
 Solution Architect

**Technical Background** Microsoft SharePoint 2013  
 DocAve SharePoint Migrator (AvePoint)  
 Scribe ETL Online

**Title :** Configuration Manager/SharePoint Consultant  
**Customer :** BNP Paribas Fortis  
**Period :** September 2014 – January 2015



### Description

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**Project** Configuration Management for CRM Retail applications :  
 Implementing Configuration Management processes in the context of the bank's CRM Retail applications along with a proper use of SharePoint. Customise SharePoint 2010 to suits needs of configuration management.

**Tasks** Responsible for the design and the configuration of a SharePoint Platform to allow asset and configuration management as well as team and task management.  
 Responsible for configuration management activities planning and of process documentation.  
 Responsible for the design and development of JavaScript tools to assist document migration and configuration management reporting.  
 Responsible for training internal resource for SharePoint administration.

**Roles** Developer/Technical Analyst  
 Configuration Manager  
 Functional Analyst

**Technical Background** Microsoft SharePoint 2010  
 HTML, CSS & JavaScript (Jquery, SP.js)  
 XSL

**Title :** Web Designer  
**Customer :** CESI  
**Period :** September 2014 – December 2014



### Description

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Project	MyCESI : Portal which will give to the each customers of the CESI accesses to their administrative documents and automatic procedures via internet.
Tasks	Responsible for improving the web design of the web site and align it with the brand guidelines. Advice and coach web developers for interface design considerations.
Roles	Web designer
Technical Background	HTML 5, CSS3 ASP.NET (MVC)

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**Title :** SharePoint Consultant  
**Customer :** CESI  
**Period :** October 2012 – August 2014



### Description

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Project	DEI / Microsoft SharePoint 2010 : Migration of a 60.000 client folders database with 800.000 documents, to a new SharePoint infrastructure.
Tasks	Responsible for designing a solution for documents storage and for the resizing of the current SharePoint farm to support over one million documents. The challenge is to allow a large number of employees to access the customer's documents easily, taking performance and bilingual concerns into account. Responsible for designing and developing batches for active document synchronisation with other system/software. Responsible for delegating specific development tasks and technical aspects to external and internal resources. Usage of the Scrum methodology with the Microsoft implementation on team foundation platform. Responsible for training and for transferring knowledge to the internal staff and the second line of support.
Roles	Solution Architect Developer/Technical Analyst
Technical Background	Microsoft SharePoint 2010 HTML, CSS & JavaScript XLST PowerShell

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**Title :** CRM Consultant / Project Manager  
**Customer :** CESI  
**Period :** October 2012 – August 2014



### Description

Project	GARU Project : Migration and development of a Microsoft CRM Dynamics 2011 infrastructure. Migration from version 4.0 to 2011 then from 2011 to 2013.
Tasks	Responsible for the technical aspects during a migration, including the development of new modules and the migration of JavaScript resources. Responsible for development around MS CRM and Scribe but also for business analysis aspects. Responsible for coaching and follow up of three junior consultants. Responsible for organising trainings for the business and coaching internal staff for maintenance tasks.
Roles	Technical Consultant Business Analyst Project Manager Trainer/Coach
Technical Background	Microsoft CRM Dynamics 2011 & 4.0 Scribe ETL Scrum C#, ASP.NET, JavaScript SQL Reporting Services

**Title :** SharePoint Consultant  
**Customer :** CESI  
**Period :** September 2011 – Mars 2012



### Description

Project	Cesi-Insite Project : Migration of a medical documentation portal and a process library from an old intranet to Microsoft SharePoint 2010.
Tasks	Responsible for the installation, configuration and design of a new SharePoint infrastructure, improving access to medical documentation. Main challenges were the bilingual support and cross technologies migration.
Roles	Technical Analyst Web designer
Technical Background	Microsoft SharePoint 2010 HTML, CSS & JavaScript XLST PowerShell

**Title :** CRM Consultant  
**Customer :** Thalys  
**Period :** November 2011 – January 2012



### Description

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Project	OCOD Project and connectivity : Development of the CRM infrastructure of Thalys Inc running on Oracle CRM onDemand coupled with an on premise tool to handle transaction with a local data warehouse.
Tasks	Provide technical support for developing modules of dataflow between web services and the databases.
Roles	Developer
Technical Background	C#, WPF Oracle CRM On-Demand

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**Title :** SharePoint Administrator/Developer  
**Customer :** Business&Decision Belgium  
**Period :** September 2011 – August 2014 (Part time)



### Description

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Project	Business&Decision Benelux/Germany SharePoint Extranet : The objective is to develop and maintain the custom Extranet platform and on-board other Business&Decision entities.
Tasks	Responsible of the whole implementation of the extranet portal and of the architectural and technical aspect of the Business & Decision Luxembourg, Netherlands and Germany on-boarding. This includes information management, HRM tool integration, workflow automation, webpart and web development. Reference of Business&Decision Belgium for SharePoint technologies.
Roles	Developer/Technical Analyst Web Designer
Technical Background	Microsoft SharePoint 2010 (Branding, Search, BCS, UPS, ...) C# (webpart Custom & Event listeners) PowerShell HTML, CSS & JavaScript (jQuery)

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